

**BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: May 18, 2005

Division: Public Works

Bulk Item: Yes X No

Department: Facilities Maintenance

Staff Contact Person: John King

AGENDA ITEM WORDING: Approval to waive purchasing policies and procedures and issue a purchase order in the amount of \$52,366.00 to Florida Keys Electric, Inc. for the emergency replacement of the automatic transfer switch at the Key West Courthouse.

ITEM BACKGROUND: Several attempts were made to obtain proposals for the replacement of the transfer switch at Jackson Square. All but one contractor declined to submit a bid (see attached memo). The transfer switch needs to be replaced before hurricane season to enable reliable emergency power at the Courthouse.

PREVIOUS RELEVANT BOCC ACTION: None

CONTRACT/AGREEMENT CHANGES: N/A

STAFF RECOMMENDATIONS: Approval as stated above.

TOTAL COST: \$52,366.00

BUDGETED: Yes No X

COST TO COUNTY: \$52,366.00

SOURCE OF FUNDS: Ad Valorem

REVENUE PRODUCING: Yes No X **AMOUNT PER MONTH** **Year**

APPROVED BY: County Atty. OMB/Purchasing Risk Management

DIVISION DIRECTOR APPROVAL:


Beth Leto for
Dent Pierce

DOCUMENTATION: Included X Not Required

DISPOSITION:

AGENDA ITEM #

INTEROFFICE MEMORANDUM

TO: JOHN KING
FROM: JAMES BRUCE 
SUBJECT: JACKSON SQUARE COURTHOUSE TRANSFER SWITCH
DATE: 5/5/05
CC:

Four Electrical contractors were requested to quote on the replacement of the Courthouse Automatic Transfer Switch. A jobsite meeting was held on 3/23/05. Florida Keys Electric Inc. and Patrick Power Corp. attended. Benson Electric and Kennedy electric could not attend. Both contractors took field information and were asked to respond with their quotes by 4/1/05. Benson Electric had planned to see the transfer switch on two occasions, but canceled the last minute both times and eventually declined to quote. Kennedy Electric declined to quote. Florida Keys Electric Inc. submitted their quote of \$52,366.00 on 4/11/05. I called Jose Casell of Patrick Power on 4/12/05 and he promised to check with their estimator at his home office. He called back on 4/14/05 and declined to quote due to their uncertainties with the original wiring and the fact that they are based in Ft. Lauderdale with limited local connections in case last minute materials are needed after-hours. Ski planned to meet with a Big Pine Key funeral home project contractor, Carey & Knuth Electric on quoting. We met him on 4/19/05 at the jobsite and he later declined to bid. To summarize: we have one quote from Florida Keys Electric Inc. and five contractors have declined to quote.



Proposal

April 11, 2005

To: Monroe County Public Works
3583 S. Roosevelt Blvd.
Key West, Florida 33040

Fax: (305) 295-3672

Attn: James Bruce

Project: Replacement of existing Automatic Transfer Switch

Florida Keys Electric, Inc. now submits the following proposal for the project known as "Replacement of existing Automatic Transfer Switch" in Key West, Florida based on March 21, 2005 walk through.

Florida Keys Electric Inc. has included the following items:

- Associated Permit Fees
- One (1) New Lakeshore Style IC Automatic Transfer Switch
(see attached specifications, delivery expected within 2-3 weeks)
- Removal of existing and installation of new Automatic Transfer Switch
- All necessary premium working hours, and necessary man power to complete project within schedule
- Florida Keys Electric Inc. has included the following schedule:

1. Project commences on Friday after 5:00 PM
2. Project to be completed by Sunday 12:00 PM

Florida Keys Electric Inc. has not included the following items:

- Any impact fees or charges from Keys Energy Service

We propose to perform the work as stated in this Contract in accordance with the job description, specifications and plans submitted and completed in a workmanlike manner for the sum of: \$ 52,366.00

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